

Privacy aspects HEGESCO data

The information gathered in the questionnaire, either on paper or on-line, will be treated confidentially and will be used for scientific research purposes only. The responses provided will not be linked to individual names or addresses.

In some countries, questionnaires will contain barcodes or other identifying codes. In the case of a web survey, each potential respondent will have a unique login code. These codes are used by the national teams for only one purpose: to see which respondents need to get a reminder. A link between these codes and any personal information will be destroyed within 3 months after the data collection.

E-mail addresses provided by respondents for feedback on the project's main results will only be used for that purpose. This information will be kept by the responsible national team separately from the other information collected in the questionnaire. This information will be destroyed within 3 months after delivering the feedback.

Individual names and addresses provided by respondents for future research will only be used for that purpose. This information will be kept by the responsible national team separately from the other information collected in the questionnaire. This information will be kept for a maximum of 10 years. If no follow-up has taken place before that time, this information will be destroyed.

Each participating country is bound by their national legislation on the processing and use of personal data. For European Community member states national legislations follow the EC directive 95/46/EC on the protection of individuals with regard to the processing of personal data and on the free movement of such data (see also http://europa.eu.int/comm/internal_market/privacy/law_en.htm).

The anonymous data file will be made available for other scientific research purposes. All information that might indirectly identify respondents or organisations (e.g. place of residence, name of institute etc.) will be eliminated from the data file before it is made available.

Publications based on the HEGESCO data will never contain information that can identify individual respondents or individual educational institutions.